

The Georgian Lakeside Resort

Event Credit Card Billing Authorization Form

Individual or Group Name or Event Name _____

Event Start Date _____ Event End Date _____ Reservation or Folio # _____

Contact Name _____ Contact Primary Phone _____

Contact Phone Alt. _____ Contact Email _____

Credit Card Account Number _____ Exp. Date _____

Check Card Type Visa MC AmEx Discover CVV # _____

Credit Card Account Name (Name on Card) _____

Credit Card Account Billing Address _____

City _____ State _____ Zip or Postal Code _____

I authorize the Georgian Lakeside Resort to charge the above credit card for charges incurred in association for the above event for:

- | | | |
|---|---|--|
| <input type="checkbox"/> Room & Taxes | <input type="checkbox"/> Extra Event Hour | <input type="checkbox"/> Food and Beverage Charges |
| <input type="checkbox"/> Breakfast | <input type="checkbox"/> All Banquet Charges | <input type="checkbox"/> Hourly Bar <input type="checkbox"/> Open Bar |
| <input type="checkbox"/> All Stay Charges | <input type="checkbox"/> Additional Gratuity \$ _____ | <input type="checkbox"/> Beer & Wine <input type="checkbox"/> Tab Bar \$ _____ |

Notes _____

The Cardholder agrees that by their signature below that all charges incurred by the Cardholder at the above named Hotel are authorized to be charged to the Cardholder's credit card indicated above and below, unless Cardholder provides an alternative form of payment prior to departure from the Hotel. Cardholder understands that the Hotel will obtain prior approval from the credit card company for the estimated amount of the Cardholder's charges. Cardholder further understands that the Authorization is subject to approval by the Hotel's General Manager. If for any reason this authorization is not approved by the the aforementioned Hotel representative, the Cardholder agrees to provide the Hotel with an Advance Deposit for the full amount of the estimated charges as determined by the Hotel. Such advance deposit will be made in one of the acceptable payment methods prescribed by the Hotel.

Cardholder Signature

print Cardholder's Name

Date

